

Roger Williams University
Faculty Senate
DRAFT MINUTES
March 7, 2018
2:15-4:30, Upper Commons

- A. Roll Call
- B. Present: Bosco, Cutting, D'Amore, Duffy, Emmer, Engvall, Hollingsworth, Kenney, Knights, MacPhee, McKinley, Melton, Moskowitz, Pearce, Quezada-Grant, Sawoski, Sorger, Soto, Speakman, Stevens, Updike, Winfield
- C. Absent: Hall, Roberts, Schroth, Thangaraj, Topf
- D. Open Seats: SHAE:HUM, SSNS:MNS, SAHP (2)
- E. Student senator: Jackie Applin
- F. Guests: D Farish, A Workman, B. Greenstein, K. Warren, S. Cantine
- G. Announcements – Elections

President Bosco: Elections need to be done by April 1 – please let the elections committee know if you are up, or seek their advice if you are uncertain when your term ends.

Thanks to the Emeritus Committee for their extra work. The committee included: Randall Van Schepen, Jeffrey Martin, Michael Emmer and Christine Fagan

H. President Farish's remarks

3-4 items stemming in part from the meetings of the Board this past Friday.

The students presented to the Board their proposal for Indigenous People's Day, and included the Faculty Senate and Student Senate resolutions.. The formation of an ad-hoc committee of the Board will look into the matter.

First poll connected to RWU through Channel 12 was completed – focusing on local political races, the Governor's office, and large scale societal issues: guns, sexual assault/harassment, these are national issues, that will culminate with a Governor's Debate on Campus.

President Trump announced that DACA protections will expire on March 5, but for those affected this still hangs over them

We will do whatever we can do to help DACA students.

Stemming from the tragedy in Florida, there have been demonstrations around the country, many led by high school students, who have been threatened with disciplinary action by their school administrations. This could affect their college applications and admissions, in the exercise of their 1st Amendment rights. Senator Roberts brought this to my attention, and I thought this could open up a greater problem: what if these were not peaceful demonstrations? I released a statement that non-violent protest will not jeopardize prospective college students' admission to RWU. These are a sign of the times, that campuses are no longer tranquil places. Campuses are part of the national dialogue.

We can look at these as opportunities to discuss great policy matters on campus as was done yesterday in front of the library where Senator Speakman and students participated in the conversation about gun violence in the United States.

Senator Speakman: as a representative to one of the Board committees, it was wonderful to see that the Trustees were contributing to fund transportation for students to attend the March 24th March for Our Lives.

Senator Duffy asked about security for the Arts building as it is not a lockable space, when will the building become lockable?

Provost Workman – we will be doing training by school, in addition to all of the adjuncts being trained what to do if there was an active shooter on campus. Kathy Souza will be working with the deans to install locks and improve protection in all of the buildings. I did not know about the Arts building; and I will pass that information along to her.

We are also looking at what to do with the Library, as that is a location that might be a target but also, where people will go to shelter, so we are looking at what the best course of action is.

Senator Stevens: part of the GHH drill yesterday, was that it was a surprise drill? Students were fearful that a real incident was occurring.

Provost Workman: We wanted to see that people knew what to do in the event of an incident, and so we did not announce the drill. We are also looking at a social media app that can alert the campus with what to do in the event that there is an incident.

I. Provost Workman's remarks

ASEM update

We have been working hard, SHAE is in final edits, and has expanded in scope. There is a lot of data included. We are collecting information on space to feed into the campus master plan. We will be setting up meetings with Deans, VP Williams and me.

Request for annual update of RWU organizational chart

In June of each year, we update this, and will make sure the FS President receives a copy.

Most recent 360 evaluations of Academic Affairs administrators - when will these be shared with affected faculty?

Just got them back and will be sending them out to the affected units.

A new self-service program will replace Colleague, which is a much better system, that Dan O'Driscoll was able to roll out ahead of time. The advisor sees what the student sees. The students can see what specific classes they need to graduate. All actions are recorded so that when a student says my advisor did not tell me, we have a record of what the advisor told the student. The new system will be rolled out during orientation. The students coming into orientation will be using it for their four years here, so they will get first crack at using it.

Professor Kerry Warren will that handle curricular declaration forms?

Provost Workman: we will have separate electronic system to do that.

SCS – will be out next meeting. I have a word out to Adria Updike to meet with Academic Standards and Policies on the report.

Senator Speakman: at the Board of Trustees meeting, Trustee Whalen asked if students and faculty were assigned to the Board's Buildings & Grounds Committee.

President Farish - I will ask that the Faculty Senate (and student senate, separately) to send a faculty member to that committee.

J. Adoption of Minutes of February 7, 2018

Motion to Approve the minutes with details of roll call (Moskowitz/Melton) Passed unanimously.

K. Acceptance of Committee reports –Faculty Senate Curriculum Committee, Academic Standards and Policies, Diversity Committee, Executive Committee

Diversity Committee Report: Motion to Approve the minutes (Speakman/Stevens)
Passed unanimously.

Senator Speakman: Question, in the motion, the report was to assemble 10 years of information, is that possible?

Senator Knights – we are trying to assemble an inventory of documents for diversity efforts over the years so that we do not repeat things.

Senator Speakman: I may have several files, even from when a consultant came to campus, of diversity efforts.

Adoption of the Executive Committee Minutes (Bosco/Speakman) Passed unanimously.

Senator Kenney asked for a correction to the Minutes: Lindsey Gumb assisted, but the document on copyright came from the Office of General Counsel Joe Sassi. (Correction will be noted in the minutes)

Faculty Senate Curriculum Committee Motions:

Journalism Proposals

Minor Change

JOUR355 Digital Journalism I

Web Development Proposals

Minor Changes (change in department designation – due to the move from GSB to SHAE)

WEB 200 Introduction to Programming: Animation and Games

WEB 206 Introduction to Web Development

WEB 299 Web Development Center I

WEB 306 Creating Expressive Websites

WEB 325 Web Client: JavaScript

WEB 335 Database Management

WEB 360 Marketing on the Web

WEB 399 Web Development Center II

WEB 425 Webserver: Scripting and Database Connectivity

WEB 429 Community Partnership Center: Web Development

WEB 430 Special topics in Web Development

WEB 460 Web Development Internship

WEB 499 Web Development Center III
Web Development Major
Web Development Minor

Public Health Proposals

Minor Changes

B.S. in Public Health math requirement

COMM Proposals

New Course COMM201 Concepts in Communication

Computer Science Proposals

New Program B.S. in Computer Science/Intelligent and Autonomous Systems Specialization

New Program B.S. in Computer Science/Human Centered Computing Specialization

New Program B.S. in Computer Science/Data Science Specialization

Criminal Justice Proposal

Minor Change

MS in Criminal Justice

Motion to approve en bloc (Stevens/Speakman). Passed unanimously.

There was a general discussion about the tabled Community Development proposals as concerns were brought to Senator Speakman by another faculty member. She will check back with that person as to his/her concerns and communicate to Senator Stevens, FSCC Chair.

Questions were raised about curriculum proposals made by individuals who would not be teaching the courses. Who will actually deliver the courses? These are questions that will hopefully be answered at the Academic Standards and Policies Committee meeting with the Provost. Graduate programs should be reviewed with more scrutiny.

The Senate's role here is not to vet individual faculty, but to determine whether proposals fit the University's plan and direction. The department is responsible after that to ensure the program is being delivered properly.

L. Old Business

- a. Update on Academic Standards and Policies Committee's Information Gathering re: School of Continuing Studies

As noted earlier, Provost Workman stated that it is not ready yet, will be provided to the committee at a meeting before the April Faculty Senate meeting.

Senator Updike: We will be meeting with the Provost on March 26 (10-noon).

M. New Business

- a. Career Services Report - Director of Career and Professional Development Steve Cantine presentation (10 min) and discussion (10 min)

Steve Cantine – at RWU 2.5 years, 18 years experience, came from Illinois State University.

Roles we play: overseeing internship and practicum programs. 26.5% of May 2017 graduates completed an internship or practicum for academic credit.

Students must complete a career planning and management seminar, a zero credit seminar, not a class. Gabelli does this automatically through the Enterprise course.

Administer survey 6 months out - mandatory survey for exit/graduate surveys (and a 1 year follow-up). We have information on 48% of our May 2017 graduates. Provide advising for career and graduate school. Ramping up our graduate school advising. Approximately 25% of our students pursue graduate school.

Most of our student traffic, about 40+% comes from faculty referrals.

Accomplishments since I have arrived at RWU:

- Contract with Princeton Review – Graduate prep classes.
- April 4 – 22nd annual spring career fair – 93 employers last spring.
- We created a how to manual for students for career planning. Offset the cost by advertisements.
- We print out business cards for students, and can provide resume paper for students to make sure students are professionally ready.
- Liberal Arts Recruiting Connections – we joined, a group of liberal arts colleges with a career fair in Boston each year.

Finish Regarding staffing, in addition to myself, there are four other individuals.

We have 7 career peer mentors, for help with resumes. 5200 appointments last year, 1600 unique individuals. Nearly half were freshmen or sophomores.

3 interns – marketing, events, and data intern, in addition to a FIT student. We do not have an Admin, the students who cover our front desk.

We are building better connections to our alums, asking if they will host site visits, come back to campus for events.

Senator D'Amore: what do the staff do, in terms of majors, and which majors do they deal with?

Steve Cantine – they all work with students, all have master's degrees in career development. They are broken down by colleges. The complete list has been sent to President Bosco to be circulated to the Faculty Senate.

Q&A Time

Senator Pearce: would you, or could you, advise undeclared students?

Steve Cantine: Yes, but we know that Karen Johnson advises undeclared students.

Senator Speakman: was the loss of two staff due to downsizing or budget requirements

Steve Cantine: they left for promotions, we were allowed to search for one replacement, the other replacement has not been approved.

Senator Speakman: How do you reach out to alumni, since some alumni think the university only appreciates them if they can contribute financially?

Steve Cantine: Yes we do reach out to alumni

Senator Winfield: Regarding our outcome data, are you sure only 25% go onto graduate school?

Steve Cantine: Yes, we get the survey data back from Institutional Research. We are only as good as the information that students provide to us. We are in the process of purchasing data about outcomes of our alumni, but that is in the early stages.

Senator Soto: What about services that you provide to SCS?

Steve Cantine: We do provide services to them, but SCS has 3 people working for SCS who do career planning for Continuing Studies. If the student comes to us, we will help them, but SCS has career related activities and their own positions.

Senator Sorger: Do you use LinkedIn's data for knowledge of alumni results?

Steve Cantine: We do but LinkedIn does not allow us to download the information, and is time consuming

b. GECPC Monthly Update – Associate Dean Jason Jacobs (unavailable today).

c. Proposal for Department of Public Health

Background provided by President Bosco – Dean Greenstein met with us (Faculty Senate Executive Committee) to go over what happens when a program becomes a department, and three questions of concern for Faculty Senate.

- What determines when a program “qualifies” to become its own department
- What is the structure of University Studies – how is membership determined and managed
- What is the role of DUS in fostering interdisciplinary programs (relationship to ASEM)

Senator Soto: I want to reiterate what President Bosco said, this is not about the Public Health Program, but a discussion of the protocols for when and how programs can become departments.

Senator Stevens: is Public Health going to become a department? Are we discussing that?

President Bosco: Yes it is, but we are not discussing why it became a department.

Senator Speakman: how does a program become a department? What is the protocol, Senator MacPhee?

Senator MacPhee: the process includes notification of affected units and faculty. A rationale is provided to the Provost.

There was general discussion of the details of department staffing and Senator MacPhee provided an overview of this. Professor Warren stated that Public Health has been a major for three years, with 70 declared students, 12 engaged faculty. Having a department will allow for a chair to be focused on Public Health, have a seat at the chairs' meetings, and will be a benefit to the students.

Senator Speakman: I teach a co-listed course in the program (political science and public health) so that once the department gets up and running, I approach it the same as CORE, I am in political science who happens to contribute to the public health program.

Dean Greenstein: from my perspective, during my first week here, faculty approached me about this proposal for Public Health. Given the commonality of disciplines in SSNS who were contributing to Public Health, and how this interdisciplinarity, also emerging from the ASEM reports, is a positive thing for the future and I wanted to help coordinate this. We should see how the Division of University Studies can serve as an incubator for these types of programs.

President Bosco: Concerns over a student who was removed from campus, and faculty were not informed, and the heightened sense of security following school shootings.

Motion: That the University Life Committee meet with Public Safety and/or other relevant areas regarding two issues - notice to University members of students removed from campus and locks on office doors. The Committee is asked to report back to the Senate on its findings (Bosco, Moskowitz) Passed unanimously.

MOTION: Faculty Senate Executive Committee request information from President Farish regarding the University's decentralized approach to alumni relations (Speakman/Pearce). Passed unanimously.

MOTION: The Faculty Senate Executive Committee seek clarification of the career services staff in SCS and the OCPD staff in Bristol. (Speakman/Sorger). Passed unanimously.

Discussion: there is no connection, according to our guest.

Senator Stevens: does the Law School have its own independent career center?

President Bosco – Yes it does.

Motion to Adjourn (Sorger/Stevens).

Adjourned – 4:10 p.m.

DEFERRED TO NEXT MONTH

- d. Actions for referral to Academic Standards and Policies Committee
 - i. Study Abroad Committee Update on Status
 - ii. Class time used for assessment/accreditation activities
 - iii. Wait listing process and priority for needs of graduating students
 - iv. Reporting on Academic Standards Committees/Processes for each school - focus on whether these should be standardized

- e. Action for referral to Admissions and Enrollment Committee
 - i. A report on Transfer Admissions, specifically with regard to advisement and credit evaluation such that no transfer student is promised something that cannot be academically done (ex: graduating with a Legal Studies major in the two years left in a transfer student's undergraduate career when the student would need more than two years to complete all of the requirements).