of the FDC (along with one or two other members of the Committee) will serve as “blinders” to remove identifying names, etc. from the submissions. The rest of the Committee will serve as the reviewers for the blinded documents.

Respectfully submitted,
Kamille Gentles-Peart, Chair
Faculty Development Committee of the Senate
As decided in the meeting of November 2, 2013, the FDC has moved forward with revisions of the Excellence in Teaching Award. The main areas of focus for the revision of the 2014 award are: 1) criteria (giving the University a clear set of criteria for selection), 2) evidence (requesting appropriate, standardized evidentiary documents from nominees), and 3) selection process. Below are the relevant revisions developed by the FDC. They are based on N.V.N Chism’s article, “Teaching awards: What do they award?” (*Journal of Higher Education*, 2006, Vol.77 No. 4, p.589-617) as well as best practices at other institutions.

- Candidates are nominated (by colleagues or students) by submitting a letter of nomination to the chair of the FDC.

- Candidates should demonstrate the following:
  - Leadership in promoting teaching on campus.
  - Promotion of learning outside of the classroom.
  - Participation in curriculum development (contributions to the development of both programs and courses).
  - Professional development in teaching.
  - Engagement in the scholarship of teaching.

- Nominees will submit the following documentation as evidence of these criteria (not exceeding one page each):
  - Two letters of support from current or former students.
  - Two letters of support from peers or other faculty (one from faculty outside of the nominee’s departmental home).
  - List of his/her teaching responsibilities (courses taught in the last 3 years).
  - List of contributions to the promotion of teaching on campus (such as organizing workshops or seminars on pedagogy, etc.).
  - Documentation of involvement with students outside of the classroom (such as community engagement and service learning projects, etc.).
  - Documentation of courses and programs developed by the nominee.
  - List of professional development activities in teaching (such as participation in workshops, conferences and faculty learning communities that promote and develop teaching).
  - List of publications, conference presentations/invited talks and research on teaching.

- The FDC has adopted a blind review process (similar to that for journal submissions) in which nominators and nominees are asked to fill out a cover sheet, and avoid the use of names and other identifying markers in the body of their submissions. In addition, the chair