• We hope to have a more substantive proposal for revision of the Excellence in Teaching Award by Fall 2014. In addition to the changes made to the 2014 cycle, we also want to address issues such as how the awardees may be more visible on campus throughout the academic year, and ways in which the awardees may be incorporated into the FLC Program.

Adjourned: 12:25 pm

Respectfully submitted,
Kamille Gentles-Pearl, Chair
• The Provost and the Committee are also considering appropriate ways to have the FLCs disseminate their work to the entire faculty. Suggestions included a short presentation at the Fall faculty conference and a series of brown-bag events.

• The current compensation model (for both the facilitators and participants) will be revisited at a later time. The Provost and the FDC members are invited to attend the December 9th FLC Facilitators meeting where we can begin specific discussions about these and other interests/concerns of the Program.

3. **Decision on the Excellence in Teaching Award.**
   • Provost Workman emphasized that the administration of the award is the purview of the FDC.
   • The Committee was not in favor of suspending the award while we revised it (citing reasons such as not wanting it to go away, and not wanting to lose the opportunity for the awardees to speak at Convocation). Therefore, we decided to move forward with the revisions for the administration of the Excellence in Teaching Award in two phases: we will implement some of the changes for the 2014 award, and then create a more expansive proposal for the next academic year.
   • There are three main areas of focus for the revision of the 2014 award: 1) criteria (giving the University a clear set of criteria for selection), 2) evidence (requesting appropriate, standardized evidentiary documents from nominees), and 3) selection process.
     - Gokhan Celik will begin the conversation by circulating a list of possible criteria and evidence. Over email, the Committee will create a document with the revisions, which will be presented to the Senate for review and approval.
     - In regards to the selection process, the Committee has decided to adopt a blind-review process (similar to that for journal submissions) in which nominators and nominees will be asked to fill out a cover sheet, and avoid the use of names and other identifying markers in the body of their submissions. In addition, the Chair of the Committee (along with one or two other members of the Committee) will serve as “blinders” to remove identifying names, etc. from the submissions. The rest of the Committee will serve as the reviewers for the blinded documents. Self-nominations will not be solicited at this time. We believe that these changes will increase the level of prestige and honor associated with the award.
     - We also agreed to extend the timeline for nominations and submission of evidence. We hope to begin the process as early as the beginning of the Spring semester. Bob Engvall volunteered to draft the call for nominations and the call for evidence from the nominees.
     - Furthermore, the Provost also agreed to consider including a financial component to the award, which we hope to implement in the 2014 cycle. He also requested that, at the time of selection, we supply a brief statement about the awardee that will be read at Commencement and placed on the award certificate or plaque.
Call to order: 11:10 am

In attendance: Bob Engvall, Kamille Gentles-Peart, Christine Fagan, Gokhan Celik, Adria Updike, Ferd Schroth, Provost Workman

Agenda

1. Future FDC work in relation to plans for a Teaching and Learning Center.
   - The Committee shared its concerns with Provost Workman about the lack of a centralized and permanent space to house the work that the Committee has been doing, which includes the FLC Program and a teaching resources website. Provost Workman said that he is in the process of hiring a replacement for Ken Osbourne who will be the Director of a teaching and learning center, which will include the FLC Program as well as Instructional Design. The Provost envisions an expanded Instructional Design department that will support the technologically enhanced, collaborative learning environment that the University is moving towards. This new hire will work in an administrative capacity, and will ideally have a strong background (PhD) in Instructional Design. The Provost anticipates having the person on board by late Spring 2014.
   - Provost Workman also expressed his desire to have a faculty advisory committee work with this Director. He suggests that the FDC could expand its charge and serve in such a capacity.
   - With this in mind, the FDC has decided to postpone the creation of a teaching resources website until the new Director is in place.

2. Decision on the Program Coordinator position for the FLC Program.
   - The Committee gave the Provost an update on the FLC Program.
   - The Committee and Provost Workman (on the recommendation of the current FLC facilitators) have decided that a Program Coordinator for the FLC Program in not necessary. Instead, the facilitators will form a committee that will make the day-to-day decisions for the Program. The entire FLC Program will be under the purview of the new Director.
   - The FDC will continue to assume responsibility for soliciting and making decisions on the FLCs that will be offered (at least for the 2014/2015 academic year). Once proposals are in, we are considering using a Qualtrics poll to have faculty select the communities that will be offered, if necessary.
   - The Provost is considering having four FLCs for the 2014/2015 academic year. The New Faculty LC will be offered yearly, and current FLCs may be offered for a second year. There has also been some interest in having a community on Diversity.