Minutes
RWU Faculty Senate
May 1, 2013
Library Seminar Room
Last Revised: August 28, 2013

1. Roll call

Name		Name		Name	
Peter Alfieri	y	Bruce Marlowe	n	June Speakman	y
James Beitler	y	Dave Moskowitz	y	Becky Spritz	y
Ben Carr	n	Cliff Murphy	y	Jeff Staats	n
Michael Emmer	n	Hubert Kamdem Noussi	y	Matt Stein	y
Steve Esons	y	Roxanne O'Connell	y	Anne Tait	n
John Fobert	y	Joseph Roberts	y	Minoo Tehrani	y
Kamille Gentles-Peart	y	Lauren Rossi	y	Mel Topf	y
Gary Graham	y	Tony Ruocco	y	Laura Turner	y
Diane Harvey	n	Mark Sawoski	y	Sean Varano	n
France Hunter	y	Ferd Schroth	y	Yajni Warnapala	y
Hasan-Uddin Khan	n	Valerie Sloan	y	Kerri Warren	y
				Rom Woodruff	y

2. Approval of the minutes of April 3, 2013 *Motion (Moskowitz, Alfieri) Motion approved.*

3. President Farish
Today is deposit due date, news is "we are tentatively a little ahead". Populations beyond incoming freshman are significant. Retention rates Fr-So in excess of 87%, this is very high for us. There will be some melt of the incoming class, usually less than 4%. Observations from the president's reception for prospective parents: all parents comment on the quality of accepted student's day, this is huge determining factor. We are ahead of competition in how well we conduct on-campus events. President is feeling a greater sense of students "really wanting to come here" rather than just as a safety school.

President describes Senator Reed's visit.
2:18:08 PM

4. Provost Workman
New FCAS dean hired. Provost thanks committee, many of whom are in the senate chamber at this moment.

Four new faculty members have been hired in; Political Science, Literature, Spanish and Portuguese, and Engineering.

Three faculty learning communities are now in place.
2:22:02 PM

5. Tom Sojka, Student Senate
   Student senate accomplishments document distributed (*attached).*
   2:23:29 PM

6. Report of Executive Committee
   a. Meeting with President and Provost on April 25th, 2013.

   President Speakman presents the meeting with the executive committee.

   b. GEC elections nearly completed. Deadline is May 7th, May 8th should be completed.

   c. Senate elections for the 2013-14 are complete.

   President Speakman thanks senators who are leaving the senate.
   Election committee is running a special election for James Beitler's seat.

7. Committee reports
   a. General Education Committee (Van Schepen)
      2:28:42 PM
      One more meeting this semester, there will be a year-end report. Student assurance statement distributed to student senate. Plan is for a 3-day evaluation of artifacts. Rubrics have been approved already. GEC will hire evaluators with stipend over the summer.

      Q: When is change over to new committee? A: Not entirely clear, should practice be to have election completed before last meeting?

      2:33:14 PM
   b. Ad hoc committee on continuing studies (Topf)

      Topf suggests the SCS is in better shape and under better leadership than at any time in his memory. Praises Jamie Scurry and believes current administration has a much better perspective about SCS. The faculty in SCS were also pleased with direction.

      Q: Was it unanimous? A: Steve Esons did not endorse the report.

      Do we wish to dissolve the committee or charge the committee with more work? Which faculty members feel responsible for the SCS? Joint appointment issue has never been settled. What is the relationship between a faculty member and a program?

      Motion (Esons, Spritz) Table the report   Motion approved.

c. Curriculum (Ruocco) 2:48:29 PM

New improvements in catalog process implemented this summer. Changes will limit the need for having a block of 90 changes at once. Curriculum reports it processed185 proposals in the year.

   i.   *Motion (Ruocco, Tehrani): The Senate accepts the recommendations of the Curriculum Committee as described in paragraphs 3a through 3c of the FSCC Minutes dated 17 April 2013. Motion approved.*
   ii. *Motion (Ruocco, O'Connell): The Senate accepts the recommendation of the Curriculum Committee and adds a new BS in Networking and Security (paragraph 3.d.i of the FSCC Minutes dated 17 April 2013).*
        Q: What is this program in relation to Doug White's program? A: Programs are different than those in the day program because of acceptance, progress, core, etc. *Motion approved with two abstentions.*
   iii. *Motion (Ruocco, Topf): The Senate accepts the recommendation of the Curriculum Committee and adds a new minor in Professional and Public Writing (paragraph 3.d.ii of the FSCC Minutes dated 17 April 2013). Motion approved with 1 abstention.*

   Q: Is changing Pass/Fail to graded a curriculum proposal? A: Yes, however proposals to accomplish this will not be separate motions in the future. The Curriculum Committee made this a separate motion in this case to draw attention to this change.

d. Faculty Development (Gentles-Peart)
   3:00:52 PM Faculty learning communities were primary activity, with three new launches in the fall. An all-faculty email will be sent naming the participants.

e. Steering (Topf)

   SCS representation on the senate? Question has no answer. As a representation issue, this can be resolved, every member is the member of another school, but the school has no faculty. No recommendations.

   Fixing constitution - steering committee did not address constitutional issues. What can be done to alter the constitution?

f. University Life (Roberts) 3:15:53 PM

   RWU SAS Exceeds ADA standards, benchmark against close institutions.

   i.   *Motion (Roberts, Fobert): The Faculty Senate commends SAS for their efforts to benchmark their services and recommends that SAS continue to evaluate their services to see that they are meeting the needs of the students of the University. (Passed ULC Unanimously) Motion approved.*

ii. *Motion (Roberts,Tehrani): The Faculty Senate requests the administration a) add student building monitors (work study students) to observe and report (not act) on issues in the library to increase security and safety; and b) increase signage in both size and prominence throughout the library announcing the requirement of non-RWU patrons to sign in and to acknowledge that video surveillance is used in the building. (Passed ULC Unanimously)*

Arguments against: Security of all campus should be addressed. Library staff should not be responsible for security. Students more concerned about quiet group study rooms, and these have been converted to education faculty office.

Arguments for: Are the Cameras on?

Motion defeated with 7 abstentions.

g. 3:25:22 PM Diversity (Woodruff)

Attachments: Job Description for the Chief Diversity Officer

Woodruff reads the CDO Job Description document. Committee requests no action on this statement right now.

Job description related to diversity in the student body. How about diverse faculty or staff?

Executive committee will work to circulate latest draft.

3:34:36 PM

h. Academic Standards and Policies (Moskowitz)
   i. *Motion (Moskowitz, Topf): The FSAS&P Committee recommends that the P/NP grading policy in the catalog remove the language for coops and internships. Any programs which wish to or are required to have a P/NP option for their coops or internships should make a request through the regular curricular process (department/program, school, and Faculty Senate Curriculum Committee) to do so.*
   Arguments against: Provost would like every department to decide which option it wants. Not clear what this motion accomplishes. Only senate curricular process can determine grade status.
   Arguments for: Some departments require graded internships. This will be less work. Change was made by prior provost without faculty consent.
   Motion approved (20-3-2)
   4:06:59 PM
   ii. *Motion (Moskowitz Alfieri): The FSAS&P Committee recommends that Faculty Senate creates a Faculty-Led Study Abroad Ad-hoc Committee to be charged with reviewing faculty-led study abroad program proposals offered under Special Topics*

430, to serve as an advisory body for faculty-led study abroad programs, and to make recommendations, as needed, to the Global Spiegel Center to be further processed.

Arguments for: Some of these study abroad courses are taught out of context. Who is checking? Chairs can squash program by not acting. There should be some standards for equal treatment. We do not share information enough; this process could increase exchange of information.

Arguments against: Where elsewhere is curriculum offered by faculty reviewed by other committees? Proposals are reviewed by faculty; Spiegel center does not review academics. It has been to the dean before it arrives at center. How can this committee police good policy and practice?

Motion to table defeated.

Motion to Table h-ii   Motion approved.

President Speakman moves Old Business forward:

Second Reading: Technical changes.
(A) Insert in Art. III, *"Faculty Senate"* before each mention of "President," to avoid ambiguity.
(B) Insert in Art. I (1): "*Mario J.* Gabelli School of Business".
Second reading **Motion approved.**

Motion to Adjourn: 4:31:14 PM

Remaining agenda items not treated by the 2012-2013 Faculty Senate:

iii. *Motion (Moskowitz): The FSAS&P Committee recommends that the international "rubric" (currently available on the university website and recommended for use as a guide in proposing new faculty-led study abroad programs) be discarded.*
iv. *Motion (Moskowitz): The FSAS&P Committee recommends that the Faculty Senate approved Global Learning Outcomes Survey replace the survey that is currently posted to the University's Study Abroad website.*
v. *Motion (Moskowitz): The FSAS&P Committee recommends that safeguards are put in place so that students who are enrolled in any of the approved study abroad program sites cannot concurrently enroll in any other RWU courses offered during that time period.*

8. Old Business
   Constitutional Change – Second reading

Motion (Stein, O'Connell) Insert in Art. I (3): "Further, the faculty as a whole shall elect five senators-at-large. ***Their terms shall be staggered so that there are no more than five such senators serving at the same time." Motion approved with two abstentions.***

The following plan is proposed by the executive committee:
1)* Conduct this election for five at-large senators with two-year terms
2) Re-affirm the vote in the May meeting requesting a change on the constitution
3) Seek confirmation from the faculty to the constitution change in August
4) Seek confirmation from the faculty of the plan of electing three at-large senators in 2014 and two in 2015 and then maintaining the 3/2 pattern
5) If the amendment fails we ask the faculty if we should conduct an election for five more at-large senators immediately or wait for the 2014 election, maintaining the number for 2013-14 at five.

   * Step 1 is completed

9. New Business