

**Roger Williams University  
Faculty Senate  
Agenda (11/6/18)  
November 7, 2018  
2:15-4:30, Mary Tefft White**

- A. Roll Call
- B. Announcements
- C. Interim President Workman's remarks
- D. Acting Provost Cole's remarks
- E. Adoption of Minutes of September 5, 2018
- F. Vote on Correction to Minutes of May, 2018
- G. Acceptance of Committee reports
  - Executive Committee
  - Faculty Development Committee
  - Steering Committee
  - Academic Standards and Policies Committee
  - University Life
- H. GECPC Update - Asst. Dean Jason Jacobs
- I. Old Business
  - a. Faculty Senate Bylaws Changes

**Description of Admissions and Enrollment Committee**

The Senate charged all standing committees with reviewing the Bylaws descriptions of the committees. Admissions and Enrollment Committee recommends that its description be amended by deleting the last phrase:

**“The committee shall address issues regarding student admissions and transfers including diversity, retention, and graduate admissions and enrollment. and it shall review trends among other universities.”**

The committee has never done this or been asked to do it. Also, to undertake this on a regular basis would be burdensome and without clear focus as a regular duty. With the language omitted, the committee would still be able to do so if it wishes, and the Senate would still be free to charge the committee with doing so.

**Description of Academic Standards and Policies Committee:**

The Academic Standards and Policies Committee shall have the following duties:

- a) Review policies related to students' academic success
- b) Academic progress at both undergraduate and graduate level
  - i. Advising
  - ii. Rate of progress
  - iii. Grading
- c) The chair of this committee will be a member of the appeals committee for students' academic petitions. He/She shall act as a liaison with the Center for Academic Development

- d) When charged by the Senate, the Academic Standards and Policies Committee shall make recommendations for changes regarding academic policies
- e) When the Academic Standards and Policies Committee deems it is necessary to do so, the Committee shall review the academic policies (other than the duty delineated in item #1).
- f) The Chair of the Academic Standards and Policies Committee shall collect all the Faculty Senate relevant approved motions that have been further approved by the Provost and the President, and at the end of each Faculty Senate year and provide a copy to the Faculty Senate Secretary.

### **Description of Faculty Senate Curriculum Committee**

This committee will be responsible for program coordination and facilitation of curricular innovation, helping to coordinate program development in the several University academic constituencies. Other duties **may** include library, technology issues, study abroad and core.

### **Description of Faculty Development Committee**

The committee shall collaborate with members and departments of the RWU community to facilitate development opportunities pertaining to scholarship and teaching for RWU faculty. It shall oversee the granting of the Excellence in Teaching Award.

### **Description of Faculty Senate University Life Committee**

The Committee shall work to improve the University community and make recommendations to the Faculty Senate to encourage a more humane, tolerant, and engaged campus academic community. The Committee should also consider the community's impact on the broader world. The Committee shall support and promote events that foster a sense of campus culture both socially and academically, including efforts to foster a greater sense of unity among the university's different Schools or divisions; provide opportunities for interdisciplinary networking across campus; promote efforts to be of service to the wider community as well as to one another and to our students.

## **J. New Business**

### **a. Motion – Senator Pearce**

Move that the Faculty Senate sponsor the following event (Pearce, ):  
Faculty Happy Hour

**What:** An informal BYOB wine, beer, and snacks for full and part time faculty.

**Who:** Sponsored by faculty groups such as the Faculty Senate, school curriculum committees, etc. who will bring extra supplies to share. This is in the spirit of “buying a colleague a drink” to build connection and comradery.

**When:** On the first Friday of every month, from 3-6PM

**Where:** On campus, perhaps in the Sailing Center, or other location

**Why:** To increase awareness of the sponsoring groups' work on campus, facilitate communication between representatives of committees and their constituents, provide an informal environment for faculty to connect across disciplines, and recruit and retain faculty members involved in self-governance.

How: University would supply a suitable place for mixing and mingling, faculty would supply the food and beverages.

b. Motions from Steering (Ozer/MacPhee, Topf)

Motion: The Faculty Senate requests that the Registrar's Office provide quiet locations (e.g., the fieldhouse) for fall 2018 final exams in classes affected by noise from the SECCM construction project.

Motion: The Steering Committee requests that the Faculty Senate make inquiries to Public Safety and other administrative offices about the extent of classroom surveillance on campus and about policies regarding the rights of faculty and students observed in the process of this surveillance

c. Motions from Admissions and Enrollment:

Move that the Senate recommend that students who have "walked" at commencement, and who must take up to two additional courses to complete graduation requirements, shall be charged the Summer tuition rate if the courses are taken either in Summer Session or in Fall semester.

Move that the Faculty Senate requests that SAS bring a speaker, or host a workshop series, for faculty, focusing on best practices for pedagogy and strategies for working in classrooms with "students on the spectrum.

d. Motions from Curriculum Committee

**MOTION**

The FSCC requests that the Executive Committee ask that the Acting Provost and Interim President ensure that all schools in the university have an established process of curriculum review that ensures that all curriculum petitions meet the requirements established in the RWU Curriculum Policies, and that this process be published in a form that is accessible to all faculty, staff, and administrators.

**MOTION**

The FSCC proposes the following changes to the RWU Curriculum Policies (Dated 12/16)

1. Any typographical errors found in catalog copy should be addressed directly to the registrar and do not need to go through the curricular process.
2. There will be two types of Curricular Petitions:
  - a. Technical Change: A mostly cosmetic change which does not affect the way the course is taught.
    - i. Course number change (same class level), course title, description changes (that are not content changes), frequency changes (i.e. fall, spring, special offering, etc.), removing pre-requisites, banking and unbanking courses.
    - ii. These changes will receive their final full review at the school curriculum committee and will then be sent to the FSCC and Faculty Senate for notification. Any objection on any technical change raised by a member

of either the FSCC or Faculty Senate will bring that item up for full review by that body.

- b. Substantive Change: This includes not only new courses and new programs but all other curricular changes that alter a course/program more than those listed above.
3. There will not be a second reading for any petitions unless there are questions or objections raised during its review process.