

Roger Williams University  
Faculty Senate Steering Committee  
Minutes for September 26, 2018  
2:00-2:55 PM  
GHH 200

Present: MacPhee (Chair, SSNS-SS), Gregg (GSB), Leavitt (SSNS-MNS), Ozer (SECCM), Schlinke (ACADSUP/LIB), Tait (SHAE-A), Topf (SHAE-H), Van Schepen (SAAHP)

Absent: Sawoski (At-Large)

Guest: William Seymour, Associate Director, Capital Projects

The following committee policies were established for meetings and voting:

- Quorum to hold a meeting: 5 members
- Quorum for voting: 6 members
- Policy for voting by email will include the following options:
  - Approve
  - Disapprove
  - Request further discussion at next meeting
- Note: the committee still needs representatives from SJS and SHAE-E

Vote on description of steering committee in senate bylaws

- Current description: The committee shall make proposals on matters it believes the Senate should address, including the RWU mission statement and strategic planning.
- Vote to keep the current description:
  - Approve: 8                      Disapprove: 0                      Abstain: 0

Topics for future meetings for 2018-2019

- Follow-up with Center for Career and Professional Development (in response to motion from Faculty Senate made on 9-5-2018)
- Campus Master Plan for Buildings and Grounds
- Student Accessibility Services – policies for electronic submission of assignments, questions about number (or percent) of students receiving accommodation and anticipated growth

Conversation with Bill Seymour, Associate Director of Capital Projects

- Comprehensive Campus Master Plan (for buildings and grounds in Bristol)
  - University is in the final stage of contracting Ayers Saint Gross to develop a comprehensive master plan of the campus (7 firms were interviewed)
  - The contract will entail 3 phases (outreach, visioning, planning), with the first 2 phases unfolding this year and the last phase occurring after the new university president is hired. Data collection in phase 1 will include meetings with faculty, staff, students, and Bristol residents. Implementation will begin in early 2020 with a planning horizon of 10 years.
  - The plan will encompass policies and programs as well as bricks and mortar toward creating a more economically and environmentally sustainable campus. Areas of particular interest include: Almeida Residence, 55 Ferry Road, Student Services Building

- Mr. Seymour agreed to keep the Faculty Senate Steering Committee informed about developments with the Comprehensive Campus Master Plan this year
- Discussion about current SECCM construction project
  - Construction was delayed briefly, but was set to begin on Thursday September 26.
  - Work hours will be 7:00 AM – 4:00 PM
  - The noise will continue through the rest of the fall semester
  - No plans have been made to relocate final exams scheduled in classrooms adjacent to the project. The committee developed a motion to address this situation (\*see below).
- Overview of multiple other capital projects underway or scheduled for this academic year
  - Bayside 4: Phase I was completed on-time, within budget; Phase II design is in progress
  - Waterfront Improvement Project: 3 phase, donor-driven project to build a gangway to a floating dock; target date is mid-to-late fall, pending permits and approvals
  - New roof on campus rec center
  - Willow Residence Updates: Multiple windows, doors, and decks need replacements
  - ADA Compliant Restrooms in GSB
  - Parking Garage Lighting: National Grid grant will replace all lighting with LED lights, saving \$95,000 in energy costs
  - Renovation of Main Library second floor: not yet funded
  - Relocation of softball field: outfield overlaps with baseball field and causes scheduling problems. Project is funded and will start next summer; new location tbd.
- Steering committee members recommend that Capital Projects develop a website with information on the status of these projects

\*Motion for Faculty Senate: (Ozer/MacPhee, Topf) (Vote conducted by email)

The Faculty Senate requests that the Registrar’s Office provide quiet locations (e.g., the fieldhouse) for fall 2018 final exams in classes affected by noise from the SECCM construction project.

In Favor: 9

Opposed: 0

Abstain: 0

Meeting adjourned at 2:55PM for State of the University address

Next Meeting: Wednesday October 24, 2018 @2:00-3:00 in GHH 200

Respectfully submitted,  
 Marybeth MacPhee, Committee Chair  
 September 30, 2018