

Minutes  
Faculty Development Committee  
April 25, 2019  
11:00 - 12:00 pm  
GHH200

**Attendance:** Madge Thombs, Chris Menton, Farbod Farhadi, Hasala Gallolu Kankanamalage, Lindsey Gumb, Murray McMillan, Issa Ramaji, Saeed Hydaralli

**Absent:** Leonard Yui, Don Lee

1. The meeting commenced at 11:07 and started with the voting process for the Excellence in Teaching Award. Based on our rubric, Meg Case was determined to be the winner.
  - a. Lindsey will call Lori Barry after this meeting and inform her of the winner. The Provost will reach out to Meg directly and ask her if she accepts. An email will go out later today regarding Commencement, and Meg's name will be announced to the community then.
2. Reflecting on this year's process
  - a. The committee as a whole still agrees that this is an awkward and subjective process, but that with our recent development of the rubric and asking nominees to submit supplemental material, it has improved slightly.
  - b. Some considerations for next year's committee:
    - i. Start the process earlier
    - ii. Work on finessing the rubric in the fall
    - iii. Continue to personally reach out to nominees and encourage them to submit supplementary material on a voluntary basis
    - iv. Reach out to Student Senate to help them spread the word through the student body for nominations and supporting letters
3. Meeting adjourned at 11:48.

Respectfully submitted,  
Lindsey Gumb, Chair