

Minutes
Faculty Development Committee
February 28, 2019
1:00 - 2:00 pm
GHH300

Attendance: Madge Thombs, Chris Menton, Farbod Farhadi, Hasala Gallolu Kankanamalage, Lindsey Gumb, Don Lee, Murray McMillan, Leonard Yui, Issa Ramaji

Absent: Saeed Hydaralli

1. **Motion** was made by Lindsey via email to approve last meeting's minutes, seconded by Farbod. Motion passed: 8-0
2. Having the FDC co-sponsor a Faculty Happy Hour with the Provost's Office was discussed. Lindsey will reach out to Lori Barry with a tentative date of Tuesday, March 26 from 4-6pm (location TBD)
3. The Excellence in Teaching Award has been this committee's primary responsibility since it was created. Each year, however, committee members acknowledge the lack of material available to meaningfully evaluate and measure a nominee's excellence in teaching. Letters of support have been the only available means to judge whether or not a faculty member is worthy of this award, and lack of response from the Senate in the past regarding guidance for this process has encouraged us to explore new avenues of evaluation this year. In addition to letters of support, nominees will also have the option to submit as evaluation criteria:
 - a. Recent course evaluations
 - b. Documentation of internal and external course activities that foster experiential learning
 - c. Student outcomes documentation

Each nominee will be notified that they have the option to *voluntarily* submit additional material to support their nomination. Material will be digitally submitted to a secure folder, where only committee members will have access. If nominees need any assistance with this process (i.e. scanning/converting to PDF, uploading, etc), they will be offered assistance by committee members. **This is a voluntary process.**

Motion to approve this new approach to the Excellence in Teaching Award was made by Murray, seconded by Leonard. Motion passed: 9-0