

Executive Committee Meeting Notes
Admin Conference Room
14 November 2018

A Workman, R Cole, S Bosco, A Updike, R Soto
R Soto making notes

Organizational chart received

UC/SCS

Update on admin connecting with Profs Madritch and Topf, given the many concerns specifically regarding WTNG classes. RCole happy to meet with faculty regarding these problems as they arise, understanding a longer term approach will eventually be established, although we do not know what that will be. Also, Senate notes that the website indicates middle-school students (8th graders, especially) being enrolled. RCole asking about applicability of 8th graders, per NEASC guidelines. AWorkman assures there will be a conversation with JScurry to clarify and address these issues. Related: RCole—Aiming for a late Dec/Jan meeting with NEASC to further explore: Senate position that in the current arrangement, there is no Senate participation in shared governance regarding UC/SCS; what does NEASC recommend as a way to be in compliance with shared-governance requirements; will a new governing system be required, etc. Mentioned planning to converse with Brittingham and/or O'Brien.

Faculty Happy Hour

SBosco announces XC will launch Faculty Happy Hour on/around December 7. Discussion regarding involvement/support from admin, ranging from venue, food & drink, risk management and relevant procedures. RCole agreed to secure authorized bartender and snacks, requested headcounts per event. AWorkman suggested structure of a dues-centered faculty club/staff club

Steering Committee's request for quiet exam spaces due to construction zone.

AWorkman believes D O'Driscoll has reserved the Law School and will help coordinate booking those nine spaces. RCole elaborates that every student in every section of an affected room will receive alert announcing room relocation, confirms that D O'Driscoll will be point of contact.

Public safety's recording in classrooms during drills

AWorkman indicates there are no cameras in classrooms or bathrooms, only in common spaces. The locations of surveillance cameras are not publicized. Also indicates that certain thefts and incidents have significantly diminished as a result of cameras around campus. RSoto suggests a message to clarify where the cameras are. SMalaragno issues statement indicating no cameras in classrooms.

Charging at summer rate vs full rate

Questions raised pertaining to students who "graduate" missing classes planning to finish during the regular academic year, but must pay full fall-rates. Is there a way for them to be charged at summer rates? AWorkman will pursue the question and also raises question of part-time rate summer vs fall.

Workshops for working with students on the spectrum and other learning challenges

RCole suggests talking with Bob Shea and Lisa Bauer; reminds that LBauer will visit dept meetings to workshop within depts and programs. AWorkman in favor of running more workshops. In terms of this being the subject of the upcoming Fall Faculty Conference—AWorkman says there is no clear plan, although there is a grant from a Council . . . Diversity and Inclusion that may have requirements for how we work with our Fall Faculty Conference. AWorkman and RCole indicate they will look into this. RSoto indicates learning/spectrum challenges is an inclusion and diversity matter. AUpdike raises question of training for adjuncts, RCole uses Writing Studies, Communications and Core programs as models for adjunct training, noting there are often small stipends and lunches available between Deans and programs.

Curriculum Committee's request to have all schools and deans confirm and articulate the make-up of their respective curriculum committees.

RCole indicated to Deans in Provost's Council meeting that he explained the processes and that everyone needs to be in order as soon as possible. SBosco stresses the requirement of elections for seating on curriculum committees and that this is not happening consistently across the university. RCole requests details, specifics, and meeting with SBosco for best ways to approach resolving this to compliance with some diplomacy.

RCole requests keeping Provost and Registrar in chain to confirm merely typos vs more substantive change. RCole suggests the line of accountability—faculty—committee—Senate—Provost, regardless of the nature of the change. Doubts Provost's office will hold it up, especially with the expectation that many of the typos will move right through.

SBosco asks admin; they have no news for us.

AUpdike asks about new lines for next year. RCole only hiring faculty in critical areas where we don't have enough faculty to meet compliance for accreditation purposes. 1 in accounting, 1 tenure-track in Graphic Design current visitor position will be converted to tenure-track. Goal is to have minimum 2 tenure-track faculty in every viable program. 8 adjunct positions become 1 lecturer 4-4 to stabilize service level of math (not theoretical or applied), thinking of retention and service to stabilize and embolden the service math. 1 lecturer in Spanish/Portuguese to replace lost faculty and to run LALS program as major service component of lectureship. Despite strong arguments for strategic and growth hires, we are not in a position to do anything other than well, triage. In summary, two new tenure-track positions, one conversion from visitor to tenure-track, two lecturers.

To replace Linda Beith/fill that position

RCole expects to issue a call to faculty interested in opportunities for advancement and other leadership possibilities to move into full-time position, much the same way calls were issued to the faculty, for example, for GenEd (director to associate dean). Important to consider ways to work with faculty development aspects and ways to support BShea and also package what Linda did with a hire from the inside. Timetable hopefully when back from winter break, perhaps issued over the winter break. RCole will put together an advisory committee from faculty for position to begin in summer/fall. So department will know to back fill.

AUpdike—we promote from within, but don't hire to replace. Concern for non-hires when the gap is left behind and unfilled. AUpdike makes case that Beith had the specialized training that a faculty member may not have. RCole acknowledges AUpdike's position that promoting from within compromises the integrity of programs, jobs to return to, etc.

AWorkman confirms next year will be lean. Last year we hired 13 new faculty; right now we have a budget issue. We'll have more information in January once we are clear on retention. AWorkman reminds that there is vicious competition for students, declining numbers, students are less able to pay, we need to create models to match expenditures to revenue, and it's hard.

SBosco on the high-touch marketing and the shutting down of independent studies. Senators raise point that the high-touch sell does not necessarily follow students through their four years. RSoto raises the impact of high-touch in retention issues as it has come up in conversations with Brian Williams regarding ASEM initiatives.